

# Registration of Homes/ Child Care Institutions (CCIs) in Haryana State



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# Integrated Child Protection Scheme

**IMPLEMENTED IN THE STATE  
WEF 1<sup>ST</sup> APR 2010**

**State Level**

**District Level**

- State Project Support Unit (SPSU)
- Haryana State Child Protection Society (HSCPS)
- State Adoption Resource Agency (SARA)

- District Child Protection Unit (DCPU): Jun 2011

# Need Assessment & Situational Analysis

- Around 95 Shelter/ Children Homes were being run by various private organizations and persons in Haryana State.
- Instances of abuse of children in the homes, taking immediate cognizance of the matter, the Haryana govt. not only took remedial steps but also under took an exhaustive exercise to map all such institutions in the State.
- Requirement under 34(3) of the JJ ACT, 2000- non compliance/partial compliance.
- Only 14 CCIs were found registered in May 2012, out of which 4 were private CCIs and 10 were Govt and Semi Govt Homes.
- Need for robust mechanisms for registration, regular monitoring and supervision of all CCIs/ Homes throughout the state.
- Need for training, awareness & capacity building of stakeholders regarding JJ ACT, 2000.

# Strategy for Registration of Homes/CCIS

## I. Short Term Strategy

1. Stage I
  - i) Mapping of all Child Care Institutions
  - ii) Public Education Campaign
2. Stage II
  - i) Registration formats and inspections

## II. Medium/Long Term Strategy

- i. Prioritizing CCIs in State Agenda
- ii. Institutionalizing Security Mechanisms
- iii. Sensitization & Capacity building Programme
- iv. Welfare and Development of children

## III. Achievements

- i) Registration of all CCIs
- ii) Status of inmates of Child Care Institutions in Haryana State
- iii) Road Ahead

# **For ensuring Protection and Care of children in Child Care Institutions (CCIs), actions initiated by the WCD:-**

## **I. Short Term Strategy**

### **1) Stage I- i. Mapping all the Child Care Institutions**

- Directions were issued to all Deputy Commissioners to carry out a quick survey in all Homes whether State Govt. run or those run by voluntary organisation that give residential support for children in need of care & protection in their respective districts on 11<sup>th</sup> May, 2012.
- Instructions [dos & don'ts] for the committees going for inspection in child care institutions were circulated.
- A complied report was prepared after this mapping and directions issued for mandatory registration of CCIs under Section 34 (3) under JJ Act in a mission mode.

## ii) Public Education Campaign

- Radio Jingles were broadcast on FM Radio for informing the public that registration of all CCIs under section 34 (3) of JJ. ACT, 2000 in Haryana State is mandatory.
- Public Notice was also issued & published on 19-05-2012 in all leading newspapers, directing all CCI's to ensure that they apply for registration in prescribed format before 30/6/2012 under JJ ACT, 2000, otherwise homes will be considered having illegal retention of children.

## Stage II- i). Registration formats and inspections

- The Department of Women & Child Development developed itself a set of comprehensive forms/ formats i.e.
  - a. Application form for registration of institutions
  - b. Details of the NGO and Trustees
  - c. Details of the staff employed in institution
  - d. Details of the infrastructure available
  - e. Details of each inmate/individual
  - f. Health status of each inmate
  - g. Format for Police verification of staff engaged by NGOs

- Directions were issued to all the Deputy Commissioners that if the institutions fail to get their registration , legal action may be taken against the person/orgainsation running these institutions in an unauthorized manner for illegal retention of children.
- Directions were issued to Deputy Commissioner to get the inspections of all the CCIs on a mission mode by 30.06.2012 and forward the applications with their recommendations to the department.
- Various other formats were also developed for collecting block-wise and district-wise data on Child Care Institutions (CCIs) from field officers.
- The data so collected was segregated on age, gender, health status, Home state of inmates and computerised.

- Police Station-wise existence of CCIs was collected to cross check the information collected through WCD officers.
- The deadline for inspection and registration of all CCIs was 30<sup>th</sup> June 2012. In this regard, in July 2012, DCs, SPs, DPOs & DCPOs were directed to ensure the status report of registration of all CCIs by 6<sup>th</sup> July 2012 and completion of police verification of all CCIs by 10<sup>th</sup> July, 2012.
- In July 2012, instructions were issued to DCs, SPs, DPOs & DCPOs to give one more opportunity to those CCIs who have not applied for registration, to apply for registration under JJ ACT section 34 (3) by July 20<sup>th</sup>, 2012.



- During the inspection, if the district level inspection committee found some shortcomings in the institute, the institute to be asked to rectify the shortcomings in writing within a month and submit a fresh inspection report.
- It was ensured that the approach was one of facilitation and not of harassment.
- Certificate of Registration: - Different coloured certificates have been designed for Provisional and Regular Registration. In the first stage, Provisional Registration Certificate, valid for one year, to be issued. Thereafter, with due procedure, Regular Registration Certificate be given.

## II. Medium/Long Term Strategy

### i) Prioritizing CCIs in State Agenda

- A Conference of Deputy Commissioners and Superintendents of Police on 7<sup>th</sup> July 2012 was held under the Chairmanship of Hon'ble Chief Minister, Haryana where instructions regarding inspections and registrations of all CCIs were got issued.
- A review meeting under the Chairmanship of Sh. P.K Chaudhery, IAS, Chief Secretary was held on 9<sup>th</sup> July 2012 regarding CCIs and other shelter Homes. Convergence of services by various depts. like Health, Police, Education and Vocational education was ensured and D.O. letters from Chief Secretary to all DC's written.

- Accordingly, **Police Department-** to ensure the safety and security of all inmates and Homes and police station wise existence of such shelter Homes and completion of Police Verification of staff .
- **Health Department-** to carry out Health Checkups including HIV Testing & issue Individual Health Cards to all the inmates in the Homes.
- **Education Department** – to ensure the pre school education of all the children residing in homes nearby the homes
- All the Deputy Commissioners were asked to identify gaps in Homes and draw up action plan for up-gradation of standards/facilities with community support.

## **II. i) Security Mechanisms for protection of children in Child Care Institutions (CCIs)**

- State and District Level Inspection Committees have been notified on 27-07-2012 for periodical inspections and reporting.
- Detailed guidelines for Inspection Teams have been prepared & Detailed instructions were also issued for carrying inspections as per J.J. Act. Like the team must be accompanied by at least one lady officer during the inspection etc.
- Accordingly, State Level Inspection has been carried out at Gurgaon and District level inspections have been carried out in various districts namely Bhiwani, Kaithal, Rewari, Hissar and Yamunanagar. Regular follow-up with the Child Care Institutions have been maintained by the District Child Protection Unit.

- Detailed guidelines/checklist for compliance of the NGOs which are mandatory have been conveyed through DCs and PO- ICDS during training and issued to the District Child Protection officers.
  - a. CCTV cameras to be placed at the entrance of the home.
  - b. Photography of the children and home is prohibited and no interaction with media in any form.
  - c. It has been made mandatory for each Shelter Home to have a landline telephone, Email address, complaint box, Phone No. of DC; SP painted on prominent walls of shelter Home, visitors Books.
  - d. No child should be shifted or enrolled in Home without the approval of Child Welfare Committee (CWC).
  - e. Informing the Distt. Administration immediately on entry of any new inmates and staff.
  - f. Homes for Girl Children must have only women staff working inside the Shelter Home.
  - g. Efforts have been made by District Administration to locate the details of the families of the inmates and undertake resettlement with the families by the approval of Child Welfare Committees (CWC).

## II. iii) Sensitization and Capacity Building Programme for Stakeholders

- The Department organized Sensitization Workshops in every district on J.J. ACT, Women & Child Rights and the responsibilities of WCD, ICPS Staff and the staff working in Child Care Institutions run by NGOs between 30<sup>th</sup> July 2012 to 22<sup>nd</sup> of August 2012.
- Police Department was also directed to conduct training programme for their designated Child Welfare Officers for making them aware about Child Rights and related departments. These trainings were organized between August-September 2012 at Police Academy, Madhubhan.
- A two days hands on training capsule has also organized on Missing Child Tracking System for the officials of Police Department, State Level officials and District Child Protection Unit Staff.

## II. iv) Welfare and Development of Children

- Health department was directed to carry out the health check up in a time bound manner of all the inmates in all Homes and issue Individual Health Card to every inmate in Homes for regular follow up.
- For children affected by HIV / AIDS, the Haryana State Aids Control Society has been asked to ensure regular treatment and counseling.
- Education department to ensure proper school education of the children in near by schools.
- Similarly instructions were issued for vocational education.
- All CCIs have been directed that Periodic Counseling of each inmate should be done and record should also be maintained.

### III. Achievements

#### i) Registration of Child Care Institutions (CCIs)

After the exhaustive exercise of mapping of CCIs, 108 CCIs were found to be functional in the State and all have applied for registration.

Sr. No.	Child Care Institutions	Number	Applied for Registration / Registered
1.	Govt. run (Observation Homes)	3	3
2.	Semi Govt.	10	10
3.	Private	95	95
	Total	108	108



- Those CCI's who are recommended for registration by the District Administration have been issued **Provisional Registration** valid for one year in the first instance. Thereafter, with due procedure, **Regular Registration Certificate** will be given, which will be valid for three years.
- Till now 25 Provisional and one Regular Registration Certificates have been issued to CCIs/ Homes. For remaining CCIs/Homes, the registration is under process.

### III. ii) Status of inmates of Child Care Institutions in Haryana State

Sr. no.	Status	Total
1	No. of CCIs in the state	108
2	No. of Inmates	3962
	No. of Boys	2065
	No. of Girls	1897
3	No. of applied for registration	108
4	No. of institution closed	8
5	No. of HIV Children	33
6	No. of Mentally Challenged	491
7	No. of Physically Challenged	541
8	No. of inmates from Haryana	2867
9	No. of inmates other states	1123
10	No. of orphans	1242

# Road Ahead

1. Need for continuous training on JJ ACT of
  - Police
  - CCIs staff
  - CWC Members
  - JJB Members
  - DCPS staff
2. Software module for database of CCIs
3. Standardizing formats country wide.



# Thanks

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